

Workshop: Online Facilitation

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Key Learning **General best practices of facilitation stay!**

- be learner focused
- plan from learning objectives
- set participant expectations
- set ground rules for interaction
- plan your evaluation and follow up

More prep-time is often required for online facilitation (alternative options for when technology fails, testing of online room in good time).

This format is still new to some participants. Allow time to get used to the new ways of communicating and navigating the room.

An early interaction is often good to allow participants to get used to the room and how to communicate.

It is often a good idea to have a co-facilitator, who can monitor the chat or keep an eye out for raised hands.

Use interactive tools and breakout rooms! They create interaction and engagement.

Pictures



Description In this webinar, Stephanie Rahbek Simonsen and Sidsel-Marie Winther Prag gave a presentation on tips and tricks for online facilitation and afterwards the groups worked on a pre-defined case.

The picture was taken during an energizer activity in the webinar. :-)

During the session, the participants co-created the attached checklist for online facilitation planning.

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Location Adobe Connect



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Link <https://fabo.adobeconnect.com/phwr6p28zs4o/>

Tags facilitation, online_facilitation, social_learning

Files Online facilitation slides share.pptx

Checklist for Online Facilitation Planning.docx

Facilitator Template for Adobe Connect.pdf